

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION IN NURSING**

SARP Policy 19-01

Title	Staff Action Authority to Resolve Selected Substance Abuse Rehabilitation Program (SARP) Matters
Purpose	To establish the criteria by which two (2) SARP Coordinators are authorized by the Board of Registration in Nursing to dispose of selected SARP matters in a timely manner. In the event that the two (2) SARP Coordinators does not agree, the matter will be presented to the SAREC and/or Board as appropriate. If one (1) SARP Coordinator is unavailable, designated SARP staff may sign in their absence.
Date Adopted/ Revised	February 13, 2019 (approved)
SAREC recommendations	After the SARP Coordinator and the SAREC Chair or Co-Chair have reviewed the SAREC recommendation(s) pertaining to a SARP applicant/participant, the SARP Coordinator may process the following recommendations from SAREC: <ol style="list-style-type: none"> 1. An applicant's admission into SARP; 2. A participant's successful discharge from SARP; 3. An approved amendment to the participant's CASP; and 4. Discharge from therapy required by the CASP.
Admission into SARP	Eligibility criteria for SARP applicants' admission to the SARP: <ol style="list-style-type: none"> 1. The applicant admits that he/she has a substance use disorder and has either no open complaint(s) against his/her nursing license (self-referral) or has only one (1) open complaint that is based on allegations of a substance use disorder and/ or drug diversion. 2. The applicant meets all SARP eligibility criteria pursuant to SARP Policy 18-03.
Termination from Admission Process	A Licensee who submits an application for admission to SARP initiates the SARP admission process. SARP Coordinator(s) will terminate an applicant from the admission process for any of the following reasons: <ol style="list-style-type: none"> 1. Failure to comply with the requirements in the SARP Policy 18-03; OR 2. Unexcused failure to attend a scheduled SARP Orientation; OR 3. Failure to sign a Consent Agreement For SARP Participation (CASP) after completing the SARP Orientation program; OR 4. Failure to meet all of the other requirements that are specified in the applicant's Bridge Agreement.
CASP	

Amendments	<p>A SARP participant's request for a CASP amendment may be granted by the SARP Coordinator(s) if the following criteria have been met for each amendment request:</p> <ol style="list-style-type: none"> 1. <u>CASP Amendment 1</u>: <ol style="list-style-type: none"> a. The participant has been fully compliant with all terms of the CASP, including toxicology testing, for the previous twelve (12) months prior to the request being submitted. b. The participant is met all eligibility criteria set forth in SARP Policy 18-01 <i>SARP Participant's Re-Entry into Monitored Practice</i>. 2. <u>CASP Amendment 2, 2A, 3, and 3A</u>: <ol style="list-style-type: none"> a. The participant has been fully compliant with all terms of the CASP, including toxicology testing, since the last CASP Amendment was granted. b. The participant has had all acceptable employee reports since the last CASP Amendment was granted. c. The participant is met all eligibility criteria set forth in SARP Policy 18-01 <i>SARP Participant's Re-Entry into Monitored Practice</i>.
International Travel Requests	<p>The SARP Coordinator(s) has the authority to grant a SARP program requirement leave request from a participant requesting to travel internationally. Requests may be granted if all the following criteria are met:</p> <ol style="list-style-type: none"> 1. The request is for a time period of fourteen (14) days or less; 2. Participant submits substantiating evidence of the length, dates, and location of the requested travel; 3. The participant has been fully compliant with all terms of the CASP, including toxicology testing, for the previous twelve (12) months prior to the request being submitted; 4. If practicing nursing, all submitted employer evaluations received for the previous twelve (12) months have had acceptable feedback; and 5. The participant agrees, in writing, to submit to observed urine, blood, and hair follicle testing upon their return to the United States.
Transfer to an Out of State Alternative Program	<p>SARP Coordinator(s) may approve a participant's transfer to another state's alternative to discipline program, including suspending their CASP requirements for the SARP program, if all the following criteria are met:</p> <ol style="list-style-type: none"> 1. The participant is admitted to the SARP program; and 2. The receiving program must be the same or have similar program requirements to SARP, including but not limited to, testing; testing frequency, monitoring; and work restrictions; and 3. The participant agrees, in writing, to report any non-compliance or termination from the out of state program; and 4. The participant agrees, in writing, to arrange notice of non-

<p>Discharge</p>	<p>compliance, termination, or successful completion be sent to SARP from the out of state alternative to discipline program.</p> <p>The participant's Massachusetts nursing license status will remain restricted throughout their participation in the out of state alternative to discipline program.</p> <p>A SARP participant may be successfully discharged from the program by the SARP Coordinator(s) if the following criteria are met:</p> <ol style="list-style-type: none"> 1. The participant has been fully compliant with all terms of the CASP, including toxicology testing, for thirty-six (36) months immediately prior to their request for discharge from the program; 2. Any employer evaluations received within that thirty-six (36) months must have acceptable feedback; and 3. If required by their CASP, that the participant have at least one (1) year of acceptable monitored nursing practice.
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